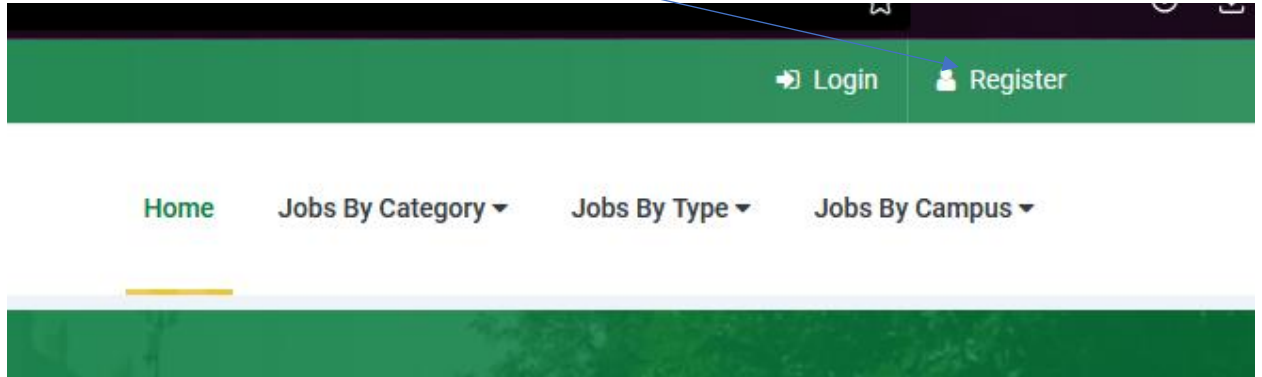
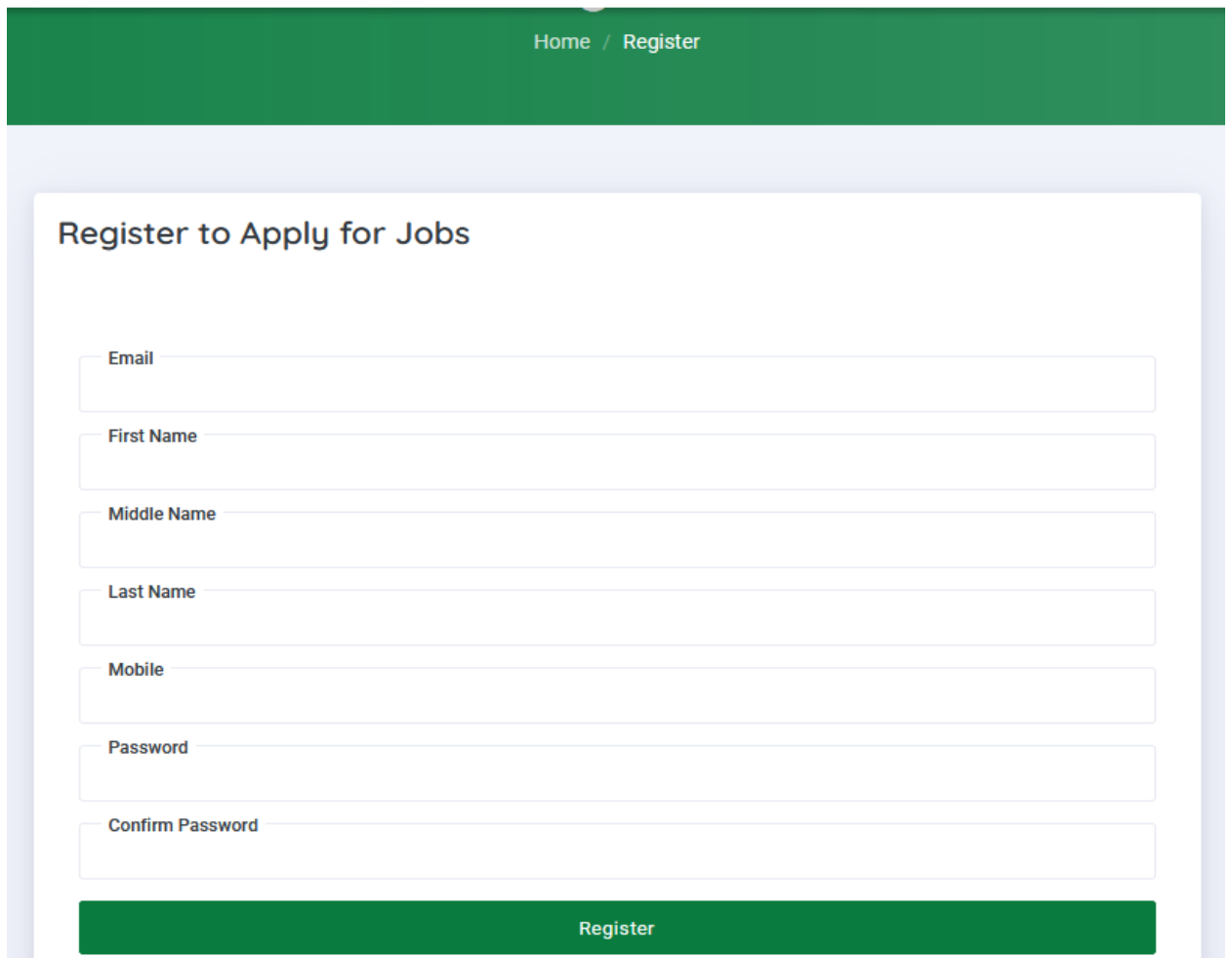


### How to apply using recruitment portal

- i. Open any browser and type <https://jobs.tum.ac.ke/> into the URL box. Press Enter.
- ii. After the page is loaded click on **Register**
- iii.



- iv. Fill in all fields on the form provided and click on register. An activation email will be sent to the address that you'll provide .


A screenshot of the registration form titled 'Register to Apply for Jobs'. The form is contained within a white box with a green header that says 'Home / Register'. The form fields are: Email, First Name, Middle Name, Last Name, Mobile, Password, and Confirm Password. A green 'Register' button is located at the bottom of the form.

## Registration

Activation Email Sent. Please check your inbox or spam

Open your email and click on the activate link provided to complete your account activation

## Technical University of Mombasa - Account Activation Inbox x

 **Technical University of Mombasa** <notifications@tum.ac.ke>  
to me ▾

## Activate account for dantezmk@gmail.com

Please click this link to [Activate Your Account](#).

- v. Once you've clicked on the above link the following window will load. Enter your email as user id and type in your password and click on **secure login**

## Login to Technical University of Mombasa

User ID

dantezmk@gmail.com

Password

●●●●●●●●●●

Secure login

[Forgot Password](#)

[Don't have account? Sign UP](#)

- vi. Once you are logged, fill in all your information all the way from **My profile** to **Publications**(optional)

The screenshot shows a user profile completion form. On the left is a navigation menu with options: My Profile, My Skills, Academic Qualifications, Professional Training, Employment History, Professional Bodies, Publications, My Jobs, and Logout. The main content area is titled 'Complete Your Profile' and contains the following fields:

Salutation *	--select--	First Name *	Daniel Mokoro
Middle Name *	o	Last Name *	Mokoro
Gender *	--select--	Email address *	dantezmoks@gmail.com
Phone Number *	0721584259	Date of Birth *	mm / dd / yyyy
Marital Status	Search	Ethnicity	Search
Religion	Search	Blood Group	Search
Country	Search	Nationality	Search
County		Sub-County	

- vii. Search for the position you wish to apply for, click "Apply," complete the on-screen prompts, and submit your application.

**NB: To apply for a position if you already have an account, simply log in, look for the position you want to apply for, click "Apply Now," follow the instructions provided, and submit.**

**Good Luck!**